



THE URBAN RENEWAL (TAX RELIEF) ACT, 1995
APPLICATION FOR DECLARATION AS APPROVED DEVELOPER
(PURSUANT TO SECTION 4)

PLEASE READ INSTRUCTIONS OVERLEAF BEFORE COMPLETING FORM

SECTION A

1. APPLICANT'S NAME	FOR OFFICIAL USE ONLY APPLICATION NUMBER									
2. APPLICANT'S ADDRESS	3. TELEPHONE NUMBER (S)									
	FAX NUMBER									
4. AUTHORIZED CONTACT PERSON	5. CONTACT'S TELEPHONE NUMBER									
6. ADDRESS OF PROPERTY TO BE IMPROVED SITE ADDRESS ► VOLUME NUMBER ► FOLIO NUMBER ►										
7. TYPE OF IMPROVEMENT WORKS (Please tick (✓) appropriate box) <table style="width:100%;"> <tr> <td>REFURBISHING OF EXISTING BUILDING <input type="checkbox"/></td> <td>FACADE IMPROVEMENT <input type="checkbox"/></td> <td>PARKING <input type="checkbox"/></td> </tr> <tr> <td>RECONSTRUCTION OF ABANDONED PROPERTY <input type="checkbox"/></td> <td>VACANT LOT CLEANING <input type="checkbox"/></td> <td>OTHER (Please specify ▼) <input type="checkbox"/></td> </tr> <tr> <td>NEW DEVELOPMENT <input type="checkbox"/></td> <td>LANDSCAPING <input type="checkbox"/></td> <td></td> </tr> </table>		REFURBISHING OF EXISTING BUILDING <input type="checkbox"/>	FACADE IMPROVEMENT <input type="checkbox"/>	PARKING <input type="checkbox"/>	RECONSTRUCTION OF ABANDONED PROPERTY <input type="checkbox"/>	VACANT LOT CLEANING <input type="checkbox"/>	OTHER (Please specify ▼) <input type="checkbox"/>	NEW DEVELOPMENT <input type="checkbox"/>	LANDSCAPING <input type="checkbox"/>	
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RECONSTRUCTION OF ABANDONED PROPERTY <input type="checkbox"/>	VACANT LOT CLEANING <input type="checkbox"/>	OTHER (Please specify ▼) <input type="checkbox"/>								
NEW DEVELOPMENT <input type="checkbox"/>	LANDSCAPING <input type="checkbox"/>									
8. COST ESTIMATOR'S (Quantity Surveyor, Architect, Engineer) NAME AND ADDRESS	9. ESTIMATE OF CAPITAL EXPENDITURE (a) Construction Cost ► JS _____ (b) Total Capital Expenditure ► JS _____									
10. WHO WILL MAKE THE CAPITAL EXPENDITURE? SELF <input type="checkbox"/> OTHER <input type="checkbox"/> IF OTHER, SPECIFY ►										
11. PROPOSED CONSTRUCTION DATES: COMMENCEMENT ► COMPLETION ►										

SECTION B

12. TRADE NAME (if different from 1. above)	13. COMPANY REGISTRATION NUMBER: DATE OF REGISTRATION: REAL ESTATE REGISTRATION NO. :																
14. IS THE COMPANY A PART OF A GROUP OF COMPANIES? YES <input type="checkbox"/> NO <input type="checkbox"/> IF YES, NAME THE CORPORATE GROUP TO WHICH IT BELONGS ►																	
15. COMPANY DIRECTORS (Please attach additional sheet if more space is required) <table style="width:100%;"> <tr> <td style="width:30%;">Name</td> <td style="width:30%;">Address</td> <td style="width:20%;">Telephone No.</td> <td style="width:20%;">Position Held in Company</td> </tr> <tr><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td></tr> </table>		Name	Address	Telephone No.	Position Held in Company												
Name	Address	Telephone No.	Position Held in Company														

SECTION C


16. Have you ever operated any business under any name other than the Company name (including your own name) specified on this Form? YES / NO (Delete whichever is inapplicable) If so, give details _____	
17. Have you or the Company ever been approved under the Act? YES / NO If so, give details _____	
18. In the case of an individual, are you an undischarged bankrupt? YES / NO If so, give details _____	
19. Is the Company in liquidation or receivership? YES / NO If so, give details _____	
20. Has a judgement of any Court ever been entered against the Company or against you? YES / NO If so, give details _____	
21. Have you or the Company ever been charged, indicted or convicted of any offence under the law of Jamaica or any other country? YES / NO If yes, state ► Place: Date: / / Offence: Sentence:	

SECTION D

22. I DECLARE THAT TO THE BEST OF MY KNOWLEDGE AND BELIEF THE INFORMATION RECORDED ON THIS FORM IS TRUE, COMPLETE AND CORRECT. I UNDERSTAND THAT ANY MISREPRESENTATION ON THIS FORM MAY LEAD TO REVOCATION OF APPROVAL AND MAY ALSO LEAD TO CRIMINAL PROSECUTION.	
APPLICANT'S NAME: _____ TITLE: _____ (If company, Director / Company Secretary)	APPLICANT'S SIGNATURE: _____ DATE: _____

Company
Seal

FOR OFFICIAL USE ONLY		
EVIDENCE OF APPROVAL PRESENTED	OTHER DOCUMENTATION PRESENTED	VALIDATING STAMP (EXECUTING AGENCY)
<input type="checkbox"/> Kingston & St. Andrew Building Act <input type="checkbox"/> Town and Country Planning Act <input type="checkbox"/> NRCA Act <input type="checkbox"/> Jamaica National Heritage Trust Act <input type="checkbox"/> Local Improvements Act <input type="checkbox"/> Other (Specify in Remarks)	<input type="checkbox"/> Audited Accounts <input type="checkbox"/> Approved A & E Designs <input type="checkbox"/> Proof of Ownership/Lease <input type="checkbox"/> Current Tax Compliance Certificate <input type="checkbox"/> Other (Specify in Remarks)	
	FEE PAID JS	
REMARKS		
PROCESSING OFFICER'S NAME	PROCESSING OFFICER'S SIGNATURE	DATE
RECOMMENDATION OF THE INCENTIVE RECOMMENDATION COMMITTEE:		
SIGNATURE _____ HEAD, EXECUTING UNIT		DATE _____
DECISION OF THE MINISTER:		VALIDATING STAMP (MINISTRY OF FINANCE)
APPROVED / NOT APPROVED (Delete whichever is inapplicable)		
SIGNATURE _____ MINISTER OF FINANCE		DATE _____



INSTRUCTIONS

1. THIS FORM SHOULD BE COMPLETED IN DUPLICATE BY THE APPLICANT.

2. PLEASE TYPE OR WRITE IN BLOCK LETTERS.

3. IF APPLICANT IS AN INDIVIDUAL, PLEASE COMPLETE ONLY SECTIONS A, C, AND D. IF APPLICANT IS A COMPANY, PLEASE COMPLETE SECTIONS A, B, C, AND D.

4. THIS APPLICATION FORM MUST BE ACCOMPANIED BY THE FOLLOWING:—

▶ TWO (2) SETS OF THE APPROVED ARCHITECTURAL AND ENGINEERING DRAWINGS.

▶ VERIFICATION OF PLANNING PERMISSION REQUIRED UNDER THE TOWN AND COUNTRY PLANNING ACT; THE NATURAL RESOURCES CONSERVATION AUTHORITY ACT; THE KINGSTON AND ST. ANDREW BUILDING ACT OR THE LOCAL IMPROVEMENTS ACT.

▶ ONE (1) COPY OF THE COMPANY'S PREVIOUS YEAR'S AUDITED FINANCIAL STATEMENTS AND BALANCE SHEET.

▶ PROOF OF OWNERSHIP OR LEASE OF THE PROPERTY TO BE IMPROVED.

▶ CURRENT TAX COMPLIANCE CERTIFICATE.

▶ FEE OF 0.25 PER CENT OF THE CAPITAL EXPENDITURE OF THE IMPROVEMENT WORK, OR SUCH OTHER FEE AS THE MINISTER MAY DETERMINE, IN THE FORM OF A MANAGER'S CHEQUE IN THE AMOUNT MADE PAYABLE TO URBAN DEVELOPMENT CORPORATION.

5. PLEASE SUBMIT COMPLETED APPLICATION FORM, IN DUPLICATE, ALONG WITH ACCOMPANYING DOCUMENTS AND PRESCRIBED FEE TO:

URBAN DEVELOPMENT CORPORATION